



AVANTHI'S St. THERESA INSTITUTE OF Engineering & Technology

(Approved by AICTE, Recognised by the Govt. of A.P., & Affiliated to JNTU-GV, Vizianagaram)
Garividi (Cheepurupalli) Vizianagaram Dist - 535101
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Ref:ASTC/IQAC /CIR-1/2025-2026

05.06.2025

IQAC ANNUAL CALENDAR

Academic Year 2025-2026

S.NO	ACTIVITY	SCHEDULE
1	IQAC Committee Meetings	Beginning & End of the Academic Year
2	Monthly Meeting of IQAC	1 st Week of every month
3	Master Time table	Submission by HOD- Three days before reopening of classes
4	Lesson Plan	To be prepared before the commencement of the semester
5	Semester wise Faculty Handing Subjects and Classes	To be submitted three days before reopening of classes
6	Feedback from Alumni	During Alumni Meet
7	Syllabus Coverage	To be submitted one week before commencement of the Mid Examinations/ After completion of every unit.
8	Assessment of Internal Marks	After the Mid Examinations
9	Assessment of Lab Records	After the Mid Examinations
10	Conduct of Laboratory classes	Twice in a month
11	Assessment on Course files & Personal files	After 45 working days of each semester and Ending of the semester
12	Staff Evaluation by Students	To begin after 45 Working days of each semester and submit the same at mid Aug & Feb of every year
13	Department CO&Extracurricular Activities	For Every Two Months
14	Assessment on Students Results	After the semester End Examinations
15	Best Faculty Award	September 5 th (Teachers Day)
16	Best Student Award	September 15 th (Engineers Day)
17	Confidential Report on Staff	Submission through HOD-MAY Last week of Every Year

IQAC 05/06/2025

Principal
Avanthi's St. Theresa Institute of
Engineering & Technology
Garividi, Vizianagaram Dist - 535101

Dept.	IQAC	EEE	ME	ECE	CSE	AIML	BS&H	MBAG	OFFICE	NOTICE	FILE
Signature											

Committed for achieving Excellence in Technical Education

